



**CLEAN WATER ACT FEE REDUCTION REQUEST FORM  
FOR EXISTING BMPs**



**FOR NON-RESIDENTIAL PROPERTIES (INDUSTRIAL, COMMERCIAL, INSTITUTIONAL)**

**2016C-NR**

APPLICATION DATE: \_\_\_\_\_

*To qualify for a Clean Water Act Fee reduction, you must be the current property owner, and the Stormwater Management Facility Best Management Practice (BMP) i.e., pond must have a current inspection record providing proof of maintenance compliance. If you are not sure when the County conducted the last inspection, please contact the Stormwater Management Division, Inspections and Compliance Section at (301) 883-5871.*

Please fill in the following information.

Property Owner Name:

Daytime Phone Number w/ Area Code:

E-mail Address:

Property Mailing Address:

Property City, State, Zip Code:

Property Tax Account Number (s) / Inspection Date (s)  
where BMP is Located:

*Please fill in the following table for each BMP for which you are applying for credit. In order to receive credit, BMPs must be in place, must have been approved and permitted by the County, and must be maintained in good condition. If you are applying for credit for more than two BMPs, please attach a separate sheet with the information below in the same table format. For examples of how the County will apply the BMP credits, see the following pages. All BMPs are subject to inspection by the County.*

**Table 1: Amount of Fee Reduction To Be Awarded for Existing BMPs and New Environmental Site Design (ESD) practices**

BMP/ESD No.	Associated Tax Account Number	Type of BMP/ESD	Estimated Cost of BMP/ESD	% Reduction in Impact (Impervious Area) Fee if Fully Treated <sup>1</sup>
1		<input type="checkbox"/> Roof Treatment		45% (partial credits <sup>3</sup> are available)
		<input type="checkbox"/> Parking Lot Treatment		45% (partial credits <sup>3</sup> are available)
		<input type="checkbox"/> Green Lawn care <sup>2</sup>		5%
		<input type="checkbox"/> Reforestation on Pervious Urban		Up to 5%
2		<input type="checkbox"/> Roof Treatment		45% (partial credits <sup>3</sup> are available)
		<input type="checkbox"/> Parking Lot Treatment		45% (partial credits <sup>3</sup> are available)
		<input type="checkbox"/> Green Lawn care <sup>2</sup>		5%
		<input type="checkbox"/> Reforestation on Pervious Urban		Up to 5%

<sup>1</sup> Subject to County review and approval; note that administrative fees still apply, and are not subject to a fee reduction.

<sup>2</sup> To qualify as a green lawn care company, the business must be listed in the Maryland Department of Agriculture's searchable pesticide database under the appropriate license category.

(See link: <http://www.kellysolutions.com/md/pesticideindex.htm>)

<sup>3</sup> Partial credits are also available and are determined by a field inspection.



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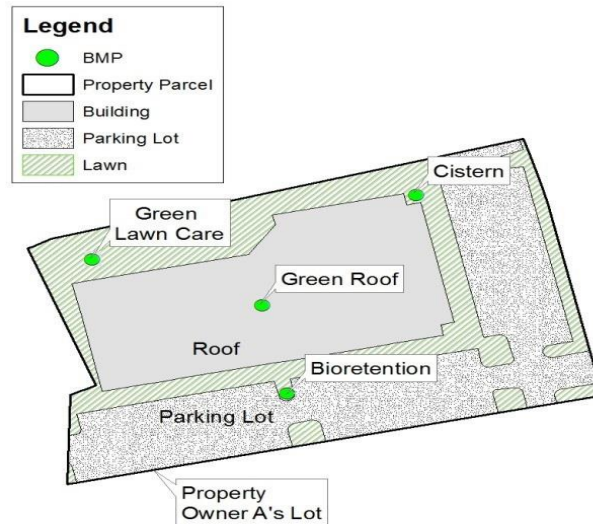


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ESD EXAMPLE



Property owner 'A' has implemented a number of BMPs on their lot, including a green roof and cistern to treat the roof, a bioretention facility to treat the parking lot, and green lawn care practices to treat the pervious area on the property (see graphic above). The County determines that the total impervious area on the property is 2.0 Equivalent Service Units (1 Equivalent Service Unit = 2,465 square feet). Their Clean Water Act Fees are calculated as follows:

Administrative Fee = \$20.58  
Impact Fee = 2.0 ESUs \* \$20.90 = \$41.80  
Total Clean Water Act Fee = \$20.58 + \$41.80 = \$62.38

Property owner A applies for a fee reduction credit for the existing BMPs on their lot. Based on a County analysis, it is determined that the BMPs are in fact treating the roof, the parking lot, and the lawn. Therefore, it is concluded that the owner qualifies for a 95% reduction in their impact (impervious area) fee (45% for roof treatment + 45% for parking lot treatment + 5% for green lawn care; see Table 1). The adjusted Clean Water Act Fees is calculated as follows:

Administrative Fee = \$20.58  
Adjusted Impact Fee = \$41.80 - 95%(41.80) = \$4.18  
Total Adjusted Clean Water Act Fee = \$20.58 + \$4.18 = \$24.76



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APPLICATION DATE: \_\_\_\_\_

Certification:

*I certify that I have one or more stormwater BMP(s) on my property that are treating some or all of the impervious area on that property. Furthermore, I agree to allow a County inspector on the property to verify the BMP(s) and inspect it(s) condition.*

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Prince George's County will process your Clean Water Act Fee (CWAF) Reduction Request Form and, if necessary, send an inspector out to verify the existing BMP(s). Once BMP(s) are verified and have passed inspection, you will be eligible for a credit towards reducing your impact (impervious area) fee. Credits will appear on the following year's annual property tax bill.

Completed forms may be submitted through email at [CleanWaterActFee@co.pg.md.us](mailto:CleanWaterActFee@co.pg.md.us) or mail at:  
Prince George's County  
Department of the Environment  
Stormwater Management Division  
1801 McCormick Drive  
Suite 500  
Largo, MD 20774

OFFICE USE ONLY - FINAL DETERMINATION

Tracking #: \_\_\_\_\_

A.  Approved  
Recommended % Impact (Impervious Area) Fee Reduction: \_\_\_\_\_  
Current CWAF (per unit): \$ \_\_\_\_\_  
Adjusted CWAF (per unit): \$ \_\_\_\_\_

B.  Not Approved  
Reason: \_\_\_\_\_

C.  Not Enough Information to Make Determination

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reviewer Signature: \_\_\_\_\_

Date: \_\_\_\_\_