



Angela D. Alsobrooks  
County Executive

# THE PRINCE GEORGE'S COUNTY GOVERNMENT

## Department of the Environment



Andrea L. Crooms  
Director

July 18, 2023

### IMPORTANT NOTIFICATION CONCERNING YOUR COLLECTION VEHICLES AND COLLECTOR'S/BUSINESS LICENSE\*\*

Dear Collector of Solid Wastes and/or Recyclable Materials:

The current Solid Waste and/or Recycling Collection Vehicle Permit expires on **September 30, 2023**. All collection vehicles must be permitted or re-permitted, and all collection/hauler businesses must be licensed or re-licensed.

As a reminder, County Council Bill CB-87-2012 mandates that all in-County collectors or haulers licensed by the Department, pursuant to Section 21-105 of this Subtitle shall provide for an opportunity for recycling under this Subdivision. Therefore, if you have historically been a refuse/solid waste (trash) hauling company only, you must also provide recycling service and you must have at least one of your vehicles licensed as a Class III (Teal sticker) for Solid Wastes AND Recyclable Materials or Class II Recycling Only (Orange sticker).

County contractors, please ensure you obtain a permit for any spare collection trucks, including necessary health department inspection. Collection vehicles not displaying the proper permit sticker will not be able to traverse County roads, service County routes or tip at County facilities.

**Class I Collection Vehicles Licenses** which do not require a Health Department Inspection may obtain licenses from the Recycling Section, by appointment only, beginning Tuesday, August 22, 2023.

An appointment to pick up permits are required. To establish an appointment please send an email to [vehiclepermits@co.pg.md.us](mailto:vehiclepermits@co.pg.md.us)

**Class II, Class III and Class IV License(s)** which require Health Department Inspection may obtain their licenses from the Recycling Section, by appointment only, beginning Tuesday, September 5, 2023 through September 30, 2023.

**Recycling Section**  
**9200 Basil Court, Suite 300, Largo, Maryland 20774**

All licenses will be issued from the Recycling Section at the following address:

Recycling Section  
9200 Basil Court, Suite 300  
Largo, Maryland 20774

As in the past, NO licenses (s) will be processed through the mail.

**PLEASE SEE ENCLOSURE B - INSPECTION AND PERMITTING SCHEDULE**

Starting Tuesday, September 5, 2023, the Recycling Section will only issue licenses during the designated hours on the following weekdays and late fees will be applied after September 30th, unless a truck initially failed inspection before September 30th and has a reinspection date within 20 business days:

**Tuesdays and Thursdays (BY APPOINTMENT ONLY - NO EXCEPTIONS)**  
**Please see Inspection and Permitting Schedule**

Before reporting to the Recycling Section to renew your license(s), you must first have your collection vehicle(s) inspected by the Health Department. All Class II, Class III, and Class IV collection vehicles require Health Department inspection (see Enclosure A). *Class IV trucks only hauling dry waste such as yard trim or bulk trash only do not require a Health Department inspection.* Health Department inspections will occur all week starting **August 21, 2023 through August 25, 2023.** You are highly encouraged to have your trucks inspected during this week of August 21<sup>st</sup> to avoid long wait times on "make up" dates. Please refer to Enclosure B for inspection times.

Documentation to bring with you to renew your licenses:

- Collector's (Business) License form (which must be completed in its entirety), if applicable.
- All copies of the Health Department Vehicle License Inspection, if applicable.
- Current Maryland State or acceptable apportioned vehicle registration card or a photocopy for each vehicle license to be renewed. The Office of Law has determined that only those vehicles with Maryland or acceptable apportioned registrations from other jurisdictions can be issued refuse collection licenses from the County.

Therefore, if a vehicle is not registered by a motor vehicle administration, you must first obtain a valid registration within the state where the vehicle is being registered.

- For each vehicle, bring the current Recycling/Refuse Collection Vehicle Identification card(s) that was issued by the Recycling Section.
- All hauling companies doing business within Prince George's County must register at least one collection vehicle as a Class II Recycling Only, or Class III Refuse AND Recycling or show evidence of an agreement or contract for providing recycling services through another entity.
- County contractors who service once a week trash and recycling collections should have Class III stickers to ensure access to the Materials Recycling Facility, Organics Composting Facility and County Landfill and permit all spare trucks.
- NO CASH PAYMENTS WILL BE ACCEPTED. Payments may be made with check or money order, payable to Prince George's County, Maryland.

**\*\*Please be advised, effective July 2024 this notification concerning your collection vehicles and collector's/business license renewal process, will no longer be mailed. Starting July 2024, information will be electronically sent to the email address on file.**

No vehicle license(s) will be issued without the required and applicable documents, as specified. Should you have any questions or concerns, please send an email to [vehiclepermits@co.pg.md.us](mailto:vehiclepermits@co.pg.md.us)

Sincerely,



Jessica E. Moore  
Section Manager  
Recycling Section

Enclosures