



THIRD-PARTY COMMERCIAL ELECTRICAL INSPECTIONS



BULLETIN 2023-01

February 27, 2023

SUBJECT: The Prince George's County Department of Permitting, Inspections and Enforcement (DPIE) Inspections Division will require the use of a DPIE-approved third-party electrical inspector for all commercial electrical inspections, residential solar installations, and residential generator installations.

PURPOSE: To clarify the DPIE Inspections Division's new requirement for the use of a DPIE-approved third-party electrical inspector for all commercial electrical inspections, residential solar installations, and residential generator installations. Inspections shall be performed in accordance with applicable Prince George's County building codes, the National Electrical Code (NEC), and adopted codes in effect at the time of permit issuance.

AUTHORITY: Director of the Department of Permitting, Inspections and Enforcement

NOTIFICATION: Effective May 1, 2023, the DPIE Inspections Division requires the use of a DPIE-approved third-party electrical inspector for all commercial electrical inspections, residential solar installations, and residential generator installations.

THIRD-PARTY ELECTRICAL INSPECTION PROCEDURE:

1. Obtain a DPIE authorization code by requesting a commercial electrical DPIE inspection <https://dpiestatus.princegeorgescountymd.gov/Site/Public/Citizens/ScheduleInspection.aspx>
2. Contact a DPIE-approved Third-Party Inspections Program (TPIP) electrical inspector for the requested inspection. <https://www.princegeorgescountymd.gov/DocumentCenter/View/11630/Third-Party-Inspection-Program-TPIP-Approved-Electrical-Inspectors-PDF>
3. Provide your TPIP electrical inspector with the needed authorization code to be placed on their reports and certifications.
4. Upon completion of the project, the TPIP electrical inspector will provide a copy of a complete inspection transmittal package to the responsible party.
5. The TPIP inspection package should be submitted by the TPIP electrical inspector electronically to dpiecommercialelectricalinspections@co.pg.md.us.

DPIE RESPONSIBILITY:

The DPIE inspector will finalize the installation with an electronic submittal that includes the following:

- Attachment #4 Inspection Report form(s) that must include the following:
 - Any major deficiencies with follow up approval and cut-ins
 - Routine reports do not need to be included; however, the TPIP inspector must retain reports by the TPIP inspector for 5 years and make available electronically upon request per the 2022 TPIP Manual, see page 18.
- Attachment #5 Final Inspection Report
- Final Attachment #6 Third-Party Inspection Program Certification Form

If assistance is needed, contact your DPIE-assigned commercial electrical inspector for electronic packet delivery instructions.

NOTE: DPIE Inspections Division quality assurance personnel shall reject any third-party inspections not in compliance with the intent and scope of this Bulletin.

RESPONSIBILITIES: All DPIE Building Code Inspections Division supervisors shall disseminate a copy of this Bulletin to all Inspections personnel.

APPROVED AND ISSUED: Effective May 1, 2023.



Melinda M. Bolling
Building Code Official